

**Santan Elementary PTO Meeting Minutes**  
**Thursday, April 7, 2022**  
**6:30 PM – Santan Library**

*Board members in attendance: Bridget Arenson, Bekki Patzer, Sarah Connolly, Tyra Ortiz, Kerri Mora, Lori Hermann, Melissa Edwards*

**Welcome and call to order**

- Meeting called to order at 6:33 pm by Bekki Patzer

**Meeting Minutes**

- Motion made by Bridget to approve minutes and seconded by Bekki. Meeting minutes are approved.

**Principal Report**

- 7 weeks left!
- Monday was the CUSD track and field meet – we were well represented, and 5<sup>th</sup> and 6<sup>th</sup> grade boys won!
- Just wrapped up 6th grade science camp and had a great time!
- Looking to next year, we need more kindergarteners enrolled – numbers are quite low right now
  - Lots of planning also going into extracurriculars, etc.
- Testing for the whole month of April

**Financial Report**

- See attached financial statements
- Didn't get to do some of the things we had budgeted for, so some leftover funds
- Budget is set aside for the pool party (that's "school event")
- Water bottle fill stations came in way under budget
- Teachers, you're encouraged to spend your funds!
  - Additional requests can be made for funds – get these requests in before the end of the year so the board can approve them

**Old Business**

- School Cents
  - Came in 7<sup>th</sup>! Made \$750!
  - If you're planning bigger purchases over the summer, try to coordinate it to happen at a mall business!
- Cookie Rush
  - Nicely successful this year! Sold out, and we made a decent amount.
  - We sold 130 boxes

## **New Business**

- Otter pops
  - Treat Fridays! We're going to be a little more flexible, since Otter Pops have been harder to find
  - If you have ideas of non-allergenic, easy to keep frozen/cold, affordable, etc, feel free to pass them on!
  - \$10 per class sponsors a class
- Board Elections
  - For the next month, we'll be accepting nominations
  - We'll send out a form to all via Infinite Campus
  - You nominate yourself/someone else to the board overall, then when the board is settled, roles are decided and duties split up
  - May 12<sup>th</sup> will be our next meeting, and will have elections
- Teacher Appreciation Week
  - Committee met and has a good outline
  - We'll need volunteers to make it happen!
    - Packets to stuff for students to do an activity, etc.
  - First week of May 2<sup>nd</sup> – 6<sup>th</sup>
- Muffins for Moms
  - Friday, May 6<sup>th</sup>
  - Hardest part is finding the dudes (aka NOT moms!) to do the serving!
    - We'll send out a sign up genius, but spread the word
  - Starts at about 7:45 until 8:15
  - Will be a decision that week on whether to hold outside or inside
- Pool Party
  - Sunday, May 15 at Hamilton Pool
  - For the whole school, no cost associated with it
  - 5:30 – 7:30 pm
  - We'll have some food options, drinks, etc
  - Do need to figure out how to get an RSVP/headcount
  - Kerri is in charge, and we have a lot of great volunteers helping out

## **Q&A**

*Meeting adjourned at 7:08 pm by Bekki Patzer*

**2021-2022 Santan Elementary PTO Proposed Budget**

**Projected Expenses**

Principal Discretionary Fund \$ 2,000.00 \$ 1,251.76

Hospitality

|                                 |                    |             |
|---------------------------------|--------------------|-------------|
| School Event                    | \$ 4,000.00        | \$ 1,134.18 |
| Muffins for Moms                | \$ 500.00          |             |
| Donuts for Dads                 | \$ 500.00          | \$ 737.60   |
| Teacher Appreciation Week       | \$ 2,000.00        |             |
| VIP Day                         | \$ 500.00          |             |
| Teacher dinners for conferences | \$ 1,000.00        | \$ 965.35   |
| <b>Total:</b>                   | <b>\$ 8,500.00</b> |             |

Administrative/General

|                                     |                    |                  |
|-------------------------------------|--------------------|------------------|
| Scholarship                         | \$ 500.00          | \$ 515.46        |
| Quickbooks Fee                      | \$ 175.00          | \$ 291.06        |
| CSB (Chandler School Boosters) Dues | \$ 3,000.00        |                  |
| Bank Fees                           | \$ 200.00          | \$ 4.61          |
| <b>Total:</b>                       | <b>\$ 3,875.00</b> | <b>\$ 811.13</b> |

Fall Carnival \$ 10,000.00

Art Masterpiece \$ 500.00

School Gifts

|                            |                     |                    |
|----------------------------|---------------------|--------------------|
| Art Cart Refills           | \$ 500.00           |                    |
| Water Bottle Fill Stations | \$ 20,000.00        |                    |
| Misc                       | \$ 3,000.00         | \$ 3,930.93        |
| <b>Total:</b>              | <b>\$ 23,500.00</b> | <b>\$ 3,930.93</b> |

**Total Projected Expenses: \$ 48,375.00 \$ 5,993.82**

|  |              |             |
|--|--------------|-------------|
| Box Tops                                   | \$ 200.00    | \$ 116.80   |
| Otter Pops                                 | \$ 1,500.00  | \$ 1,419.22 |
| Harkins                                    |              | \$ 248.50   |
| Kroger                                     | \$ 3,000.00  | \$ 1,547.33 |
| Santa Shop                                 | \$ 2,000.00  | \$ 4,218.46 |
| Restaurant Nights                          | \$ 500.00    | \$ 500.02   |
| Donor Matching & Corporate Volunteer Hours | \$ 500.00    | \$ 1,141.43 |
| School Cents                               | \$ 400.00    | \$ 750.00   |
| Carnival                                   | \$ 10,000.00 |             |
| AFW  | \$ 500.00    |             |
| Spring Fundraiser                          | \$ 20,000.00 |             |

**Total Projected Fundraising: \$ 38,600.00 \$ 9,941.76**



# Santan Elementary PTO

## Statement of Activity

July 2021 - March 2022

|                         | TOTAL     |
|-------------------------|-----------|
| Revenue                 |           |
| Box Tops                | 116.80    |
| Fifth Grade Fundraiser  | 1,229.00  |
| First Grade Fundraiser  | 646.00    |
| Fourth Grade Fundraiser | 1,100.00  |
| General Fundraisers     | 3,938.78  |
| Harkins Revenue         | 1,301.00  |
| Library Income          | 13,343.85 |
| Otter Pops Income       | 2,030.00  |
| Santa Shop Income       | 11,972.68 |
| Second Grade Fundraiser | 1,501.70  |
| Sixth Grade Fundraiser  | 1,201.09  |
| Teacher Accounts        | 0.00      |
| Curland, Jillian        | 100.00    |
| Delsante, Katrina       | 100.00    |
| Dethlefsen, Barbara     | 100.00    |
| Eberhart, Maryann       | 100.00    |
| Edwards, Tisha          | 100.00    |
| Evans, Johanna          | 100.00    |
| Feldman, Michaela       | 100.00    |
| Gardner, Jen            | 100.00    |
| Goldring/Smith          | 100.00    |
| Hughes, Jackie          | 100.00    |
| King, Emily             | 100.00    |
| Kochanski, Heather      | 100.00    |
| Koehler, Bailee         | 100.00    |
| Lassen, Erin            | 100.00    |
| Maize, Jennifer         | 100.00    |
| Marlar, Haley           | 100.00    |
| McBurney, Karen         | 100.00    |
| Navarro, Brian          | 100.00    |
| Norman, Jessie          | 100.00    |
| Penneman                | 100.00    |
| Portugal, Christine     | 100.00    |
| Prince, Tiffany         | 347.41    |
| Roberts, Lisa           | 100.00    |
| Ross, Hannah            | 100.00    |
| Saadi, Kelli            | 100.00    |
| Sanford, Kim            | 100.00    |
| Schroeder, Danica       | 100.00    |
| Sloan, Aaron            | 100.00    |
| Stewart, Carrie         | 100.00    |
| Swint, Milka            | 100.00    |

# Santan Elementary PTO

## Statement of Activity

July 2021 - March 2022

|  | TOTAL              |
|--|--------------------|
| Weber, Stacey                              | 100.00             |
| <b>Total Teacher Accounts</b>              | <b>3,347.41</b>    |
| <b>Total Revenue</b>                       | <b>\$41,728.31</b> |
| <b>GROSS PROFIT</b>                        | <b>\$41,728.31</b> |
| Expenditures                               |                    |
| Bank Charges                               | -1.00              |
| Fifth Grade Expense                        | 1,447.70           |
| First Grade Expense                        | 762.56             |
| Fourth Grade Expense                       | 607.37             |
| Harkins Expense                            | 1,052.50           |
| Hospitality                                | 2,477.55           |
| Kindergarten Expense                       | 423.37             |
| Library Expense                            | 10,529.06          |
| Office/General Administrative Expenditures | 812.13             |
| Otter Pop Expense                          | 610.78             |
| Principal Discretionary                    | 1,251.76           |
| Promotional                                | 359.58             |
| Run A Thon Expense                         | 3,200.00           |
| Running Club                               | 398.12             |
| Santa Shop Expense                         | 7,754.22           |
| School Gifts                               | 332.81             |
| Second Grade Expense                       | 637.54             |
| Sixth Grade Expense                        | 451.50             |
| Student Council Expense                    | 301.70             |
| Teacher Accounts Expense                   | 0.00               |
| Dethlefsen (Music)                         | 50.75              |
| Eberhart Expense                           | 144.03             |
| Feldman Expense                            | 315.93             |
| Gardner Expense                            | 37.00              |
| King Expense                               | 310.15             |
| Kochanski Expense                          | 87.50              |
| Lassen Expense                             | 252.94             |
| Maize Expense                              | 11.69              |
| Navarro Expense                            | 201.56             |
| Norman Expense                             | 80.97              |
| Penneman Expense                           | 227.29             |
| Portugal Expense                           | 228.30             |
| Roberts Expense                            | 140.68             |
| Ross Expense                               | 205.78             |
| Saadi Expense                              | 53.04              |
| Sanford Expense                            | 219.78             |
| Schroeder Expense                          | 2,091.65           |

# Santan Elementary PTO

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July 2021 - March 2022

|                                       | TOTAL              |
|---------------------------------------|--------------------|
| Stewart Expense                       | 100.00             |
| Swint Expense                         | 386.74             |
| Weber Expense                         | 187.00             |
| <b>Total Teacher Accounts Expense</b> | <b>5,332.78</b>    |
| Third Grade Expense                   | 100.00             |
| <b>Total Expenditures</b>             | <b>\$38,842.03</b> |
| NET OPERATING REVENUE                 | <b>\$2,886.28</b>  |
| NET REVENUE                           | <b>\$2,886.28</b>  |